

## Employment Opportunity

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<b><u>Title:</u></b>	<b>Multimedia Content Specialist</b>
<b><u>Reports to:</u></b>	<b>Content and Online Services Manager</b>
<b><u>Hours:</u></b>	<b>Full-time with the ability to work flexible hours (salaried position)</b>

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### **Position Overview**

We are seeking an independent, self-motivated Multimedia Content Specialist with an eye for design and details. This newly created position will report to the Content and Online Services Manager and join a collaborative team with varying degrees of technical skills. This position will focus on bringing the five multimedia elements: text, audio, image, video, and animation, to our complete online course library through the use of Adobe Creative Suite products, Vyond, Captivate, and other design platforms. The Multimedia Content Specialist must display outstanding organizational and communication skills, be able to manage multiple projects, and comply with Quest CE brand standards. Expectations are high for this role, and so are the rewards!

*\*\*This position is currently remote/hybrid. Interested candidates must reside in the State of Wisconsin.\*\**

### **Seeking Candidates Who**

- Are highly skilled using audio, video, and graphic design software including Adobe Creative Suite.
- Are self-motivated, detail-oriented, organized, and able to prioritize and manage multiple projects and responsibilities
- Have experience working in a fast-paced, deadline-driven team environment
- Possess excellent interpersonal and communication skills, both written and verbal, and the ability to effectively communicate with clients (internal and external).
- Are able to quickly learn new software applications and apply a high-level of problem-solving skills and creativity. Proficient with Microsoft Office Suite or related software

### **Compensation and Benefits**

- Competitive salary with annual salary reviews
- Full suite of benefits including health/dental/vision insurance, paid holidays, and a generous PTO benefit, company-matched 401(k) plan, team focused events including Brewer outings and holiday parties, a share in the company's profits, use of the corporate Milwaukee Zoo membership, and more.

### **Required Skills**

- Bachelor's Degree in Multimedia Design or related field preferred. Four (4) years creating multimedia content experience in lieu of a degree is acceptable
- Highly skilled using audio, video, and graphic design software including Adobe Creative Suite.
- Graphic design experience and the ability to create using Adobe Creative Suite products, (Photoshop, Captivate, Soundbooth, Acrobat) and Vyond.